**MINUTES OF PARISH COUNCIL MEETING OF**

**ELLESBOROUGH PARISH COUNCIL**

**ON MONDAY 17th March 2025 AT 7.30PM**

Present: Councillors:

 D.Panikkar, H Holman, S Withey, M McGrail, D Hares

 Parish Clerk: J. McKeown

4 members of the public were in attendance.

 **Action**

**Item 2.1 Apologies –** Councillor’s Hamer & Glover.

**Item 2.2 Declarations of Interest**. Councillor Withey for affordable housing.

**Item 2.3 Minutes.** The minutes of 20/01/2025 were approved and signed by the Vice Chairman.

**Item 2.4. Road Safety Issues.**  Councillor Panikkar discussed paying for the repair of verges in Dunsmore with EKFB (HS2) social fund, but this was denied. They did promise to make Dunsmore roads “residents only access” when the A413 is closed for any roadworks, to try to alleviate traffic movements through the village. **DP**

**Item 2.4.1 MVAS**

It would appear that some speeds on Chalkshire road are going up – it is reported to PC Lee Turner and the data is now added to the website each time it is analysed. Cllr Panikkar said she will be looking to uncover some of the other MVAS location points to move the speed cameras but will need help to do so. One parishioner at the meeting said he could help, along with others as they are very heavy and cumbersome to re-locate**. DP**

**Item 2.5 Coombe Hill Car Park -**No further update -verge damage to be added to the email sent to Steve Broadbent re parking restrictions by the golf course. **JMcK**

**Item 2.6 Recreational Facilities.** Cllr Holman said that matting has arrived to protect the new grass, Risborough Rangers will lay this once ground is levelled and manpower available to carry out the repairs.

The pedestrian gate to the playing field has been repaired but some parishioners still find it noisy – can the closing be adjusted? Follow up with Steve Webb. Cllr Holman to put up a notice on gate to please close quietly. **JMcK/HH**

**Item 1.6.1 Playground update –** Councillor Holman told the meeting that Online Playgrounds are carrying out this year’s inspection around April 2025. Clerk to ask if date has been arranged yet. **JMcK**

Cllr Holman also stated that she has managed to raise funds from Cymbeline Lodge Freemasons to replace the picnic table which is old and rotting. A five-foot A frame bench has been ordered from AVS Fencing who have kindly waivered the delivery charge, and once the flat packed wooden bench has been assembled and installed Cymbeline Lodge wish to have a named plaque added to it. **HH**

**Item 2.7 Finance.** The pre council reconciliation and savings and current account balances were checked by Councillor Holman and signed off.

The following payments made since the last meeting were approved:

800426 £7400.00 Clerk annual salary

800427 £1850.00 Paye on salary

800428 Cheque void

800429 £276.67 Clerk office rent and expenses to 17.3.25

800430 £129.26 AVS Fencing - 5 foot a frame bench

800431 £753.28 Zurich annual insurance

800432 £712.46 Grass cutting and dog bins to March 2025

800433 £495.00 Repair to dangerous church step.

**Item 2.8 Planning.** Councillor McGrail told the meeting there were no planning applications that required action from EPC. Also, the – neighbour’s building work at 91 Chalkshire Road has been dealt with by BC planning officers. No further action required.

**Item 2.9 Affordable Housing.** Councillor Hares told the meeting that Hastoe affordable housing, the landowner, and Bucks Council have now signed the final S106 document. Following this, there is a judicial review period for public to raise any legal concerns which has been confirmed as 6 weeks from date of signing. This period ends in early April. Parrot Construction have been appointed to build the units but cannot yet offer a construction management plan (CMP) until the judicial review has ended and they are formally contracted to commence work. **DH**

Eddie Bacon from Hastoe affordable housing has now left his post and has been replaced with a Mr Tim Wells who has been fully briefed on the handover.

It was suggested by the Chair that a letterbox drop be carried out to give feedback on parishioner’s comments about the construction process. **JMcK/MM/DH**

**Item 2.10 Clerks Report, Correspondence, Circulars and Consultation Documents**

**Item 2.10.1 Parking restrictions on Wendover Road** the Clerk informed the meeting that despite no less than three reminders Steve Broadbent has yet to reply. His last reply on 5th Feb said he will discuss with his team and get back to me – still waiting! **JMcK**

**Item 2.10.2 Church Hill Charity.** The Clerk has now registered as Trustee of this charity taking over from Rex Norris.

**Item 2.10.3 Parish Council Elections.** The Clerk informed the meeting that elections are due to be held on May 1st for both councillors and parish councillors. EPC are aware of one vacancy and have requested existing councillors submit their intentions to the Clerk by the end of March.

**Item 2.10.4 80th Anniversary of VE day** It was discussed whether to have the annual village party on 5th May to tie in with VE day celebrations. Cllr Withey to find out whether the silver band are available for this date. **SW/MM**

**Item 2.10.5 S106 money from Bucks Council** – the clerk advised that S106 funds collected by Bucks Council are available to claim for improvements to open spaces and community facilities.

This process involves submitting a quarterly authorisation form outlining potential projects e.g. sports and leisure, and if approved, then sending actual quotes/estimates to the infrastructure officer. Councillors to suggest any projects that might apply. Focus on playground, recreation ground and parish hall. **EPC**

**Item 2.11 Dunsmore.** Frog spawn has been seen in the pond which is a god sign of its recovery.

**Item 2.11.1 Bridleway near The Beeches –** it is understood thatCllr Hamer has laid a ton of granite chippings to this area – need to assess if this closes the issue **JH/MM**

**Item 2.11.2 Bridleway near Cobnut Farm -** the bridleway belongs to Bucks Council, but they have no funds currently to apportion to this. **JH**

**Item 2.11.3 Footpath through church yard –** Cllr Panikkar reported that the rights of way officers have replied and made comments about repairing the path surface It is currently awaiting replies from the diocese to approve the works. The Clerk has asked Steve Webb to repair the dangerous step at the end of the path as it is a trip hazard.

**Item 2.12 HS2.** the Clerk attended the A413 on 30/1/25 to observe the viaduct launch across the road along with Mr Richard Jennings editor of Ellesborough Magazine.

**Item 2.13 Matters of report –** None

**Item 2.14 –Open Forum**

* MVAS positioning or turning was discussed, and a parishioner asked if one could be placed at the top of Wendover Road near the golf course. **DP**
* Affordable housing was discussed regarding the hedge nesting season and whether this would push back the start of work until the autumn. Cllr Hares to follow up and report back. **DH**
* Parking during affordable housingconstruction was raised as a concern. This needs to be addressed in the construction management plan. **DH**

 **Next Meeting** the Annual General Meeting will be held at Ellesborough Parish Hall on Monday 12th May 2025 at 7.30pm followed by the Annual Parish Meeting on Thursday 15th May at 8pm also in Ellesboruogh Parish Hall.

The meeting closed at 20.28 hrs.

Signed

M.McGrail

Chairman

Ellesborough Parish Council